

**Appointment Type:** Permanent

**Working Time:** Full Time

**Reference Code:** 21316e

**Opening Date:** 04/20/2010

**Closing Date:** 06/30/2010

## **Psychology Associate**

**\$3,774- \$4,950 Monthly (Range 54) Plus Great Benefits!**

### **Agency Information**

The Department of Corrections Health Services Department is seeking two highly motivated and qualified individuals for the position of Psychology Associate at Coyote Ridge Corrections Center in Connell, Washington.

COYOTE RIDGE CORRECTIONS CENTER (CRCC) is located on a 60-acre site about 40 miles north of the Tri Cities. Previously a minimum custody facility with a capacity of 625 male offenders, CRCC recently completed a major expansion project that will house over 2,000 offenders and will help shape the future of corrections in Washington State. Balancing security functions with sustainability strategies, green-built Coyote Ridge Corrections Center is designed to protect both the public and the environment. Using 30% recycled materials, efficiency lighting controls and high-efficiency lamps, CRCC has achieved energy efficiency rates that exceed State requirements by more than 10 percent!

#### **Agency Profile:**

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State. The mission of DOC is to improve public safety.

#### **DOC offers:**

- > Hundreds of rewarding and exciting careers
- > Flexible schedules
- > Comprehensive compensation packages
- > Training and development opportunities
- > Tuition reimbursement
- > The fulfillment of public service

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit [www.doc.wa.gov](http://www.doc.wa.gov).

### **Duties**

Provides diagnostic and treatment services to incarcerated offenders within the Department of Corrections. Completes clinical examinations, gathers data, summarizes information in written documentation, formulates diagnosis using the most current Diagnostic & Statistical Manual (DSM), and develops a therapeutic treatment plan; performs review and summary of information from the inmates' Central file for specialized psychological reports; provides appropriate psychological intervention; initiates referrals to and consults other health care staff and may serve as a member of a multi-disciplinary team.

## Qualifications

Master's degree in Psychology from an accredited school or department of psychology whose accreditation is recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA), and one year supervised work experience providing direct psychological services in a mental health facility or like agency.

OR

Master or Doctoral degree in marriage and family therapy, behavioral sciences, mental health counseling, or social work from an accredited graduate school whose accreditation is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA), and two years supervised work experience providing direct psychological services in a mental health facility or like agency.

Must obtain status as an Agency Affiliated Counselor through the Washington Department of Health or possess a Mental Health Counselor, Marriage and Family Therapist, or Social Worker license from the State of Washington. Each employee is expected to maintain and adhere to the continuing education requirements for the applicable professional credential. Each employee must adhere to legislation and/or law changes that may affect current licensure and/or registration requirements.

Desired: Doctoral degree in psychology from an accredited school or department of psychology.

## Special Notes

Application Process:

In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current. For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the [www.careers.wa.gov](http://www.careers.wa.gov) website.

Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply. The pre-employment process may include drug testing.

Tuberculosis is a priority health issue for Department of Corrections' employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

Positions in this job classification are included in a Union Shop that requires employees to become members within thirty (30) days of employment. All Department of Corrections' employees are fingerprinted for a criminal history background check. All DOC facilities are smoke and/or tobacco free.

## Other Information

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

Department of Corrections Core Competencies for All Employees:

Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment, please e-mail [jamie.robinson@doc.wa.gov](mailto:jamie.robinson@doc.wa.gov).

## How to Apply

**For job seekers who are not permanent state of Washington employees:**

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter NB00021316\* and click on Start Search.
5. Click on the link, Psychology Associate, Connell, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.
10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

## Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail [Information@dop.wa.gov](mailto:Information@dop.wa.gov).